



*Better Together*  
**LEARNING TRUST**

**BETTER TOGETHER LEARNING TRUST**

**PROVIDER ACCESS POLICY**

**STATUTORY POLICY**

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## **Glossary**

The term '**School**' is used as standard to mean the educational establishment that is adopting this policy.

The term '**Headteacher**' is used to refer to the person with overall day-to-day responsibility of the **School**.

**Directors** are the Trustees of the Board.

**LGB** is the Local Governing Body.

### **1. Trust Policy Aims**

This policy statement aims to set out Trust's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

### **2. Statutory requirements**

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships. Academies/Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how Friars Multi Academy Trust complies with these requirements.

### **3. Student entitlement**

All students in years 8 to 12 at Friars Multi Academy Trust are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

### **4. Management of provider access requests**

#### **4.1 Procedure**

A provider wishing to request access should contact the Trust's Careers and Future Prospects Leader.

Telephone: 01933 304950

Email: [careers@friars.northants.sch.uk](mailto:careers@friars.northants.sch.uk)

#### **4.2 Opportunities for access**

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers

Please speak to our Careers and Future Prospects Leader to identify the most suitable opportunity for you.

#### **4.3 Granting and refusing access**

Access to students will only be granted when:

- A risk assessment has been completed
- The content of the information to be shared has been agreed
- The time and date of the opportunity has been agreed

#### **4.4 Safeguarding**

Our safeguarding/child protection policy outlines the Trust's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

#### **4.5 Premises and facilities**

- Facilities may include the use of the hall or classroom dependant on the nature of the event.
- Providers may leave agreed information for students to read
- Audio and computer equipment may be made available in line with our E-Safety acceptable use policy

#### **5. Links to other policies**

- Safeguarding/child protection policy
- Careers Education, Information, Advice and Guidance Policy
- E-Safety Acceptable use policy

#### **6. Monitoring arrangements**

The individual School arrangements for managing the access of education and training providers to students is monitored by the Headteacher within each establishment.